Fabrication Lab

PennDesign

Step 1:
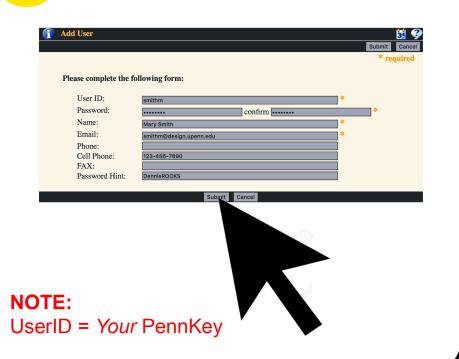## Laser Schedule Access Registration

1
- Go to website at
  penndesign.calendarhost.com
- Click on "Login"
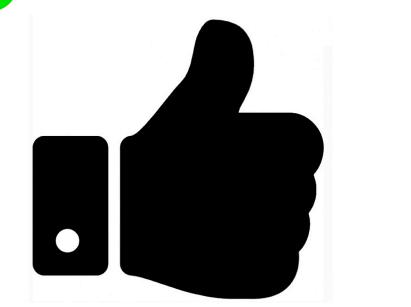

2
- Click on "I am a new user"

I am a new user

3
- Fill in form

NOTE:
UserID = *Your* PennKey

4
- Send e-mail to
  laseracc@design.upenn.edu
- Must be sent from your Penn
  e-mail address

To: laseracc@design.upenn.edu
Subject: Requesting access to the
Online Laser Schedule

Hello,

I am requesting access to the PennDesign Online
Laser Schedule. I have already completed the
online registration. My full name is Mary Smith and
my Penn Key is smithm.

Thank you!
Mary Smith

5
- Receive confirmation e-mail!

For more information, visit:

design.upenn.edu/resources/fabrication-lab